Mississippi Delta Community College

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INVENTORY TRANSFER FORM

PRESENT LOCATION OF ITEM BEING TRANSFERRED						NEW LOCATION		
Dept.	Building	Room #	Inventory Tag #	Serial #	Description of Item	Dept.	Building	Room #
Date	of Transfer:				Department Head:			
							Signature	e
Immediately send to Purchasing via company mail or fax to (662) 246-6324.						Office Hee Only		

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activities or in its employment practices. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Steven J. Jones, Vice President of Administrative Services, Tanner Hall, Suite 202, P. O. Box 668, Moorhead, MS 38761, 662-246-6304; EEOC@msdelta.edu.