Driver's Pre-Trip Inspection Checklist

The following checklist is designed for drivers with little mechanical knowledge or background. Elements included enhance safety and prevent breakdown. This inspection should only take a few minutes for a typical automobile. Completion will increase the likelihood of a successful trip. Unsatisfactory elements should be corrected prior to operation of vehicle.

Vehicle Number _____ Date _____

ELEMENT: () SATISFACTORY () UNSATISFACTORY (OR COMMENT)

- 1. Brakes do service brakes and parking brake operate?
- 2. Lights check headlights, high beams, blinkers, tail lights, brake lights, back-up light, parking lights and side markers. Are all working?_____
- 3. Tires check pressure against p.s.i. noted on tire. Check treads depth (at least 1/8 inch). Check for defects such as unusual wear pattern, bubbles or deformed sidewalls.
- 4. Belts are they quiet with engine running?_____
- 5. Glass no broken windows, no cracks that interfere with driver's vision. Clean.
- 6. Mirrors are side and rearview mirrors intact?
- 7. Windshield wipers do they operate and remove washer fluid when tested?
- 8. Windshield washer is reservoir full, does it pump when operated?
- 9. Engine oil check dipstick. Any leaks?_____
- 10. Coolant is fluid to mark on reservoir?_____

11. Transmission – check dipstick. Any problems shifting?_____

- 12. Steering does steering react when steering wheel is turned? Any noise?_____
- 13. Occupant restraints are all seatbelts and airbags present? Do seatbelts operate properly?_____
- 14. License Plate is a license plate mounted and easily seen?
- 15. Emergency equipment is there a jack, lug wrench, flashlight, etc.?_____
- 16. Keys do keys operate ignition and all locks?
- 17. Note any irregularities when returning a vehicle after a trip to report needed repairs.

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