

**Mississippi Delta Community College
Fall/Spring Contract Addendum Form
(Credit Hour Production)**

(Contract Addendum forms are incorporated within the employee's sole contract of employment. Payments are not eligible to be spread over a twelve-month period; however, payment will be generated in accordance with scheduled payroll processing.)

Date Submitted:	Term:	Board Approval for Month of:
Name:	D Number: D000	
Start Date:	End Date:	

CRN & Course # w/section	Time (start and end time of course)	Days	# of Credit Hours (determines load)	# of Contact Hours (for Science/BOT Instructors only)	Campus	# of Students (Online Use Only)	R, O, or E Hours*
Totals							

* (R) Regular Hours, (O) Overload Hours, (E) eLearning Hours

For Office Use Only:

Regulars Hours (Traditional Classes)		eLearning Hours	
	Total Regular Credit Hours (determined by contract)		Total eLearning Contact Hours
	Total Regular Contact Hours (for Science/BOT Instructors only)		Total eLearning Contact Hours (for Science/BOT Instructors only)
	Total Regular Overload Hours (Contact Hours - Credit Hours)		Total to be paid (calculated by eLearning)
\$433.33	Per Regular Overload Hour		
	Total to be Paid for Regular Overload Hours		

Approved By:

Employee: _____ **Date:** _____

Department Chair: _____ **Date:** _____

Vice President of Instruction: _____ **Date:** _____

President: _____ **Date:** _____